

MACOMB COUNTY, MICHIGAN

GENERAL FUND

PROBATE COURT-WILLS & ESTATES

JUDICIAL

101

14801

2

DEPARTMENT PURPOSE:

To provide jurisdiction over the administration of estates for both the deceased and mentally ill.

DEPARTMENT FUNCTIONS:

The Probate Court-Wills & Estates Division serves in many capacities of estates and the mentally disabled, including the following functions:

- administration of estates of all deceased persons; administration of all trusts;
- appointment of guardians and conservators for minors and legally incapacitated persons;
- name changes; certain condemnation proceedings;
- commitment proceedings for mentally ill persons; guardianships for developmentally disabled persons;
- has the responsibility to seek reimbursement from said defendants for fees expended on their behalf.

This Court also has jurisdiction for the issuance of secret marriage licenses.

DEPARTMENT POSITION CLASSIFICATIONS	2006 RANGE		AMENDED 2006 BUDGET	2007 BUDGET
Probate Court Judge		\$139,919 (1)	1	1
Probate Court Administrator/Register	71,493	89,366	1	1
Chief Attorney/Deputy Probate Register - Wills & Estates Division	63,783	79,729	1	1
Attorney/Deputy Probate Register	61,903	77,378	2	2
Guardianship Supervisor	48,044	60,055	1	1
Court Reporter		56,855	1	1
Guardianship Investigator	37,673	55,930	1	1
Court Analyst	43,199	53,999	2	2
Administrative Secretary	38,183	47,729	1	1
Judicial Secretary	38,183	47,729	1	1
Chief Deputy Register	38,173	47,716	1	1
Data Maintenance Supervisor	35,265	44,081	1	1
Assistant Chief Deputy Register	32,385	40,481	1	1
First Deputy Register	30,998	38,747	1	1
Paralegal	30,181	37,726	1	1
Second Deputy Register	29,402	36,753	1	1
Mediation Clerk IV	30,084	35,393	1	1
Data Maintenance Clerk	29,370	34,553	3	3
Court Officer/Conveyor/Process Server	29,015	34,136	1	1
Account Clerk III	29,804	34,062	1	1
Cashier	29,804	34,062	1	1
Typist Clerk I/II	25,674	30,336	6	6
Typist Clerk I/II (PT)	11.26	14.91 /hr	0.5	0.5
TOTAL			31.5	31.5

(1) The Probate Judge receives an annual salary of \$139,919., which is 85% of the Supreme Court Justice Salary, as authorized by the Board of Commissioners. The County receives as revenue \$94,195. state pay and \$45,724. standardization payment.

MACOMB COUNTY, MICHIGAN

2007 BUDGET SUMMARY

FUND 101 - GENERAL FUND

ORG 14801 - PROBATE COURT-WILLS & ESTATES DIVISION

ACCOUNT NAME	FUND 101 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	2,139,586	2,417,727	2,336,561	2,569,259
UNIFORMS	150	150	0	150
TRANSCRIPTS	201	100	0	100
NON-SALARY COMPENSATION	351	250	0	250
DATA PROCESSING SUPPLIES	0	0	0	950
OFFICE SUPPLIES	6,208	6,800	6,298	6,800
MICRO-FILM SUPPLIES	306	146	145	750
BOOKS & PUBLICATIONS	11,980	16,286	14,408	10,750
POSTAGE & DELIVERY	13,154	14,300	12,708	14,300
UNIFORMS-PURCHASED	0	0	0	250
OUTSIDE COURT REPORTERS	4,992	3,468	3,452	6,700
EXPERT WITNESS FEES	3,122	7,500	4,450	4,500
DEFENSE ATTORNEY	108,359	111,500	83,188	115,000
VISITING JUDGES	30,236	25,000	15,779	25,000
MI-BAR DUES REIMBURSEMENT	3,195	3,015	1,575	3,195
UNIFORM CLEANING ALLOW	36	450	30	450
MEMBERSHIP DUES	740	810	560	810
CERTIFICATION EXPENSE	0	30	0	30
LOCAL TRAVEL	7,507	10,065	8,938	9,020
TRAVEL EXPENSE	730	900	562	900
CONFERENCE & SEMINAR EXP	1,054	5,000	1,676	0
PRINT & BINDING	9,185	12,935	4,806	13,400
EQUIPMENT REPAIR & MAINT	8,439	8,376	8,032	8,750
REFUNDS	0	750	0	750
MISCELLANEOUS	0	74	0	100
CS-DATA PROCESSING	40,929	0	0	0
CS-INTERPETING EXPENSE	0	280	0	280
TOTAL OPERATING EXPENSES	250,171	227,685	166,609	222,685
INSURANCE	11,512	13,557	10,168	16,206
TELEPHONE	20,429	23,197	21,264	21,738
EQUIPMENT RENTAL	2,710	2,711	2,033	2,711
MIS-COMPUTER MAINTENANCE	3,617	3,091	2,833	2,912
MIS-DATA CENTER SERVICES	32,512	38,675	35,451	36,499
TOTAL INTERNAL SVCS COSTS	70,780	81,231	71,749	80,066
TOTAL ORGANIZATION	2,460,889	2,726,893	2,574,919	2,872,260